

Councilmember Goode seconded the motion. All in favor, motion carried.

The pre-paid accounts payable for September, 2017 were reviewed. Councilmember Gambles moved to accept and approve the accounts payable for September 1st through September 18th, 2017, seconded by Councilmember Goode. Councilmember Goode asked about the \$12,000 payment to Sensus. Director Skinner and the Clerk explained it was an annual license fee for the radio read meter system. The Staff will double check the cost of the Sensus system and report back. A vote on the motion was held. All in favor, motion carried

(SEE ATTACHED ACCOUNTS PAYABLE REGISTER FOR DETAIL)

The Cobblestone Hotel proposal was revisited. Attorney Nelson presented a draft agreement. Director Skinner reviewed the plans for the storm drainage at the new hotel and how it will be tied into the drainage ditch. Director Skinner reported he met with Mr. McCullough and he is not interested in signing an agreement or offering the additional sidewalk in front if in the future the City is going to require him to put in curb and sidewalk in the back. The Council discussed their intent from the last meeting and agreed they just wanted to insure that the unpaved parking area in the back didn't cause any adverse effects to the City street or that the lack of curb didn't cause storm water damage or issues for the Hotel. The Council agreed the extension of the sidewalk in the front was more important than sidewalk in the back. Attorney Nelson suggested waiving the curb and sidewalk but require the back parking area be paved within two years and require a performance bond. Mayor Smith expressed his concern about the water drainage in the back with no curb to direct it. The Mayor pointed out it is required of all new construction that curb, gutter & sidewalk be installed and Hunzeker Ford was required to install it. Councilmember Hart stated that the City doesn't want to be perceived as trying to throw a wrench in the plans. The Mayor pointed out that Mr. McCullough has known from the beginning what was required and he is frustrated that Mr. McCullough did not attend to discuss his proposal and express his concerns. All agreed the extension of the sidewalk in the front was valuable but the City doesn't want to inherit a problem. Councilmembers Hart and Lau offered to meet with Mr. McCullough and try to come up with an acceptable solution for all.

Councilmember Gambles reported that the Greater Soda Springs Community Development Committee (GSSCDC) reviewed the Idaho State University Bengal Solutions proposal to complete an economic development plan for the City to assist with updating the Comprehensive Plan. The GSSCDC agreed the information would be useful in guiding their projects and committed \$3,000 toward the Bengal Solutions project. Councilmember Goode moved to approve the economic development plan authorizing Bengal Solutions to begin immediately with \$4500 coming from the Planning and Zoning budget and \$3000 from GSSCDC funds. Councilmember Lau seconded the motion. All in favor, motion carried.

Attorney Nelson reported on meeting with representatives of the Friends of the Soda Springs City Park regarding a memorandum of understanding (MOU) for the proposed all-inclusive playground project. The MOU was reviewed in detail and a few changes were agreed on which would include requiring all contractors to have workman's compensation

insurance and liability insurance listing the City as additionally insured. The MOU also requires review and approval by the City of the plan and specifications and every step of progression along with issuance of performance and payment bonds. The Mayor reported that the Friends indicated they have enough funds and commitments to purchase all of the equipment and install it with a chip base but want to raise enough funds for the rubber base and they still have numerous funding options they are pursuing. The City will require waivers for all volunteers and no volunteers under the age of 18. Attorney Nelson suggested adding the requirement for volunteers to the MOU. Councilmember Gambles mentioned that the Friends want to put up a sign and have a ground breaking which the Mayor was okay with but no actual alteration of the park will be allowed until the MOU is signed and all requirements complied with and the plans approved by the City.

Director Skinner presented pay application #3 from A+ Contractors in the amount of \$110,764. The remaining to be invoiced on the utility project will be \$240,000. Councilmember Hart moved to approve pay application #3 for \$110,764, seconded by Councilmember Lau. All in favor, motion carried. The directional boring contractor tried to initiate the bore under Highway 30 from both sides and three different areas with no success. The Idaho Transportation Department was approached requesting a permit for open trenching. The traffic plan has been approved and trenching will start right away. The permit details and traffic plan were reviewed and include a 6 to 7 foot trench for an 18 inch culvert. The sub-contractor is still working on the Kelly Park bore and the City Crew has been able to spread some asphalt on the Industrial Park roads but is having some difficulty with the colder temperatures and the material not having much oil in it.

The Council reviewed maps of the proposed fencing at Kelly Park. The proposal is to install six foot chain link with heavy bottom wire approximately 1100 feet on the west side of the newly developed grassy area. The purpose is to provide a safety barrier between the Railroad tracks and the youth sports that will utilize the new field. The proposal includes removing an old fence and some willows at a cost of \$21,900 installed. Director Skinner also detailed extending the fencing north another 3600 feet with a three strand barb wire, wooden post type fence for \$10,800. \$10,000 a year is being budgeted for fencing. Councilmember Hart questioned the high cost and necessity of the fencing and suggested just removing the old broken down fence and not replacing. The Mayor expressed his strong desire to keep the park users safe from the hazards of the Railroad tracks. It was also suggested to use barb wire for the whole length but the Mayor mentioned that he didn't like the idea of having barb wire next to the new youth sports field. Councilmember Lau asked about the Railroad having some responsibility to help with the fencing. Director Skinner stated he hasn't ever seen the Railroad help with this type of fencing. The Mayor pointed out concerns with the small creek also that he wants to come up with a plan to address. Director Skinner proposed spending the current funds to get the supplies and use the two upcoming fiscal year's fencing budgets to complete the project. Councilmember Goode moved to approve expending the current budgeted funds for the fencing materials and complete the installation with the upcoming budgets. Councilmember Hart seconded the motion. All in favor, motion carried.

Director Skinner reported that the asphalt will start Monday at the Airport and the Hydro trash rake project is scheduled but the completion and invoicing won't happen until the next fiscal year.

Clerk Vorwaller reviewed with the Council the HR Committee's recommendation and past conversations regarding the upcoming fiscal year cost of living allowance (COLA) for employees. Councilmember Hart moved to approve a 2% COLA for the employees effective October 1, 2017. Councilmember Goode seconded the motion. All in favor, motion carried.

The Clerk gave a quick update on the request for proposals sent out for audit services.

The Council reviewed the variance application of Blake Poulsen at 180 East 1st North who is requesting approval of a variance to the five foot (5') side yard, setback requirement on both the east and west sides of his property. The variance would allow an addition to the south end of the existing carport currently built on the east property line and would also allow a new carport to be placed on west side of the house one foot (1') from the property line. Councilmember Goode reported that Mr. Poulsen was previously granted a variance for the existing carport on the east property line. He also reported there was one comment submitted in favor of Mr. Poulsen's request and the Planning and Zoning Commission (P & Z) recommended approval. Councilmember Gambles moved to approve the variance as requested based on the P & Z's recommendation, seconded by Councilmember Hart. All in favor, motion carried.

Director Skinner showed pictures of a scenic byway sign advertising Soda Springs that is located on Kellerstraus property near Montpelier and they have requested that it be moved. The Director asked if the Council wanted to pursue relocating it or getting rid of it. The Council agreed it made sense to keep it there and Mayor Smith stated he would talk to the Bear Lake County Commissioners to work out something. Councilmember Goode expressed his opinion that it was worth spending up to a \$1000 if needed to move it.

Director Skinner reported that he was approached by Riley Hunzeker of Todd Hunzeker Ford about hosting the Trunk-R-Treat event this year and holding it at the new Ford dealership building. In the past the Recreation Director has organized it and held it at the north City Park parking lot. Director Skinner explained that with Hunzeker's hosting it the City would have no involvement unless we provided a City sponsored trunk at the event. The Mayor and Council discussed the proposal. All supported the idea and agreed to allow Hunzeker's to host the event this year.

Mayor Smith reported that he met with the Rocky Mountain Power Bear River Environmental Coordinating Committee. He discussed the managing of their properties in and adjacent to the City. They are actively working on weed control and fire prevention but the City has received complaints about property they are no longer using as agricultural. The Mayor stated that he asked Rocky Mountain Power to come up with a more tailored plan to manage their property that will comply with the city ordinances.

Councilmember Goode moved to adjourn the meeting at 7:50pm, seconded by Councilmember Hart. All in favor, motion carried.

PASSED AND APPROVED BY THE MAYOR AND CITY COUNCIL THIS 4TH DAY OF OCTOBER, 2017.

James R. Smith, Mayor

ATTEST:

Tausha Vorwaller, Clerk