

MINUTES OF THE MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SODA SPRINGS, CARIBOU COUNTY, IDAHO HELD JUNE 1ST, 2016.

MEETING CALLED TO ORDER AT 5:00PM BY MITCHELL J. HART, COUNCIL PRESIDENT.

ROLL CALL SHOWED THE FOLLOWING PRESENT: MITCHELL J. HART, PRES.
ROBERT M. LAU
JON D. GOODE via telephone
SCOTT K. GAMBLES via telephone

EXCUSED: JAMES R. SMITH, MAYOR

ALSO PRESENT: Mark Steele Alan Skinner, Director
Spencer Winzenried Tausha Vorwaller, Clerk
Dan Squires Clyde Nelson, Attorney via telephone
Cindy Erickson
Ron Nichols Natalie Peterson
Lonnie Nichols Kali Peterson
Dennis Nichols

The invocation was given by Spencer Winzenried, Council President Hart then led everyone in the 'Pledge of Allegiance'.

The Council reviewed the minutes from the last meeting. Councilmember Goode moved to dispense with the reading of the May 18th, 2016 minutes and approve them as written. Councilmember Lau seconded the motion. All in favor, motion carried.

The accounts payable and payroll for May, 2016 were reviewed. Councilmember Lau moved to approve the accounts payable and payroll for May, 2016, seconded by Councilmember Goode. Councilmember Lau asked Director Skinner if the dirt hauling to Kelly Park was complete. Director Skinner reported that the contracted hauling is complete and whatever else is needed will be done by the City Crew, also any excess sand will be used on the trails around Ledge Creek. A vote on the motion to approve the payroll and accounts payable was called. All in favor, motion carried.

(SEE ATTACHED PAYROLL & ACCOUNTS PAYABLE REGISTERS FOR DETAIL)

The City Council recognized the Lallatin and Nichols Families as "Soda Springs Super Heroes" for Lallatin's Food Town 100 Year Anniversary. Council President Hart offered the Mayor's apologies for being absent who was on a family vacation. The Mayor very much wanted to express his thanks to Lallatin's and the families for their history of excellence as business owners and their contributions to the Soda Springs community. The hometown grocery store started by Chris Lallatin in 1916 has continued to be operated by the family for 100 years. Lallatin's continually supports and sponsors many events, organizations and school groups. The current fourth generation owners Lonnie, Jerry and Dennis Nichols the sons of Ronald & Connie Nichols continue to operate an excellent business and provide generous community support.

Director Skinner gave a progress report on projects. The Library contract has been signed, the security fence will go up this week and construction will start the next week. The Rose Avenue project has about 450 feet of the new sewer main installed, pressure checked and five houses connected. The contractor ran into some rock that had to be jack hammered but have now gotten past it. Director Skinner mentioned that he expects 8 or 10 homeowners to replace their service lines which will be done after the main lines and asphalt are complete. Several park projects are progressing and the County will be hauling chips for the City on Friday.

Director Skinner presented a 70 page executive summary report on the Formation Spring study that is due to the Department of Environmental Quality (DEQ) today. The report will facilitate a 30 day review and then a meeting to discuss the recommendations. The report ranks the options with the highest recommendation being a well if it is an artesian or the second option would be a well requiring pumping; the next is to cover the spring and the lowest ranked option is a treatment plant. Director Skinner explained that covering the spring is comparable in cost to the pumping option but there is a much higher risk of losing the volume of water we currently have. The tasks moving forward that we need DEQ to approve is to drill the test well at the proposed site, perform the microscopic particulate analysis (MPA) tests, continue to work on land sale or easement agreement, begin the process of transferring surface water rights to ground water rights and prepare and submit a well site evaluation report.

Fire Chief Squires addressed the City Council thanking them for their support of the Department and mentioned that it had been a successful year. He shared the last year's statistics which included 19 runs, 7 inspections for day cares, insurance companies and schools and issuing 9 burn permits. He mentioned that they have already had 7 runs this year and quite a few burn permits. Chief Squires reviewed his budget requests for the upcoming year stating that the Department is caught up on most equipment needs. He explained the need for a hose cover to protect the hose from falling off the truck and mentioned that he would like to start replacing the 2 ½" & 3" supply hose which some is 60 years old. He is requesting \$3700 to start replacing about a quarter of the hose each year. He also discussed picking up another refurbished self-contained breathing apparatus (SCBA) in fiscal year 2018. The one area that the department is lacking would be the lack of an adequate brush truck. He mentioned the possibility of attaining a military truck that could be converted into a brush truck for a maximum of \$30,000 to \$40,000. He also mentioned that some electrical work was needed at the Fire Station. The Council suggested getting an electrician to assess and give an estimate.

Head Librarian Erickson gave a brief update on the Library and reviewed the upcoming year's budget needs. She echoed the thanks from the Library Board and the patrons for the City's support of the library and mentioned how excited everyone was for the addition that should be starting very soon. She reported that summer reading has been expanded this year to provide programs for all ages including teens and adults. Mrs. Erickson reviewed a list of prioritized building improvements to be considered when the project is complete

this year. She mentioned that if the funds are available she would like to be able to construct walls for the office area and fix up the front of the existing building.

Council President Hart thanked both Department Heads for their presentations.

There was no citizen input at the designated time.

The voting delegates for the upcoming Association of Idaho Cities (AIC) conference were discussed. Councilmember Hart stated he would be attending and would be happy to represent the City and suggested Councilmember Lau as the alternate. The Council agreed. Councilmember Hart moved to approve himself as the City's voting delegate for the AIC conference June 22nd – 24th and Councilmember Lau as the alternate. Councilmember Goode seconded the motion. All in favor, motion carried.

Director Skinner presented a request from the Greater Soda Springs Community Development Committee (GSSCDC) to expend \$400 toward the replacement of trees along Hooper Avenue. The City already replaced 11 trees but the GSSCDC would like 8 more trees replaced at a total cost of \$800 to be split with the Carriboo Development Foundation (CDF). Councilmember Goode asked if there was a reason the trees were not surviving mentioning that he didn't want to just be throwing money away and keep replacing same trees. The Staff and Council discussed planting and care and suggested double checking for formation rock. Councilmember Lau moved to approve the \$400 GSSCDC expenditure for trees, seconded by Councilmember Gambles. All in favor, motion carried.

Director Skinner and Councilmember Hart gave a brief report on a Bonneville Power Administration (BPA) meeting they attended in May. BPA is reviewing and updating the high water mark which is a projection of the City's power needs for the future. Councilmember Hart mentioned that the City's power usage is staying the course. BPA is taking public comment while wrapping up the 2018 rate case and transitioning into the 2020 rates. The City is required to submit a 10 year load forecast prepared by BPA with the City's input by June 30, 2016. By the end of September the tier 1 rates will be set and there will be an option to select tier 2 rates which doesn't apply to the City because of our size. The City is committed thru 2018 with the current updates and there is a potential increase of 1% to 1½%.

Several budget items were reviewed. The FY 2017 community service and support list was discussed. Clerk Vorwaller pointed out a couple of additions from last year which included the Cardinal Color Rush sponsor which helps the school with physical education equipment, an ad sponsor in a drug free publication which provides a local scholarship opportunity and the Chamber Play Unplugged program. Clerk Vorwaller also mentioned that a question was raised about the donation of surplus library books given to the Friends of the Library to sell as a fundraiser. The auditor clarified that library books are consumables and not capitalized therefore there is no problem with giving them to the Friends of the Library. Councilmember Goode suggested the \$100 sponsor level for the Cardinal Color Rush be included in the community service and support budgeted items.

The Council then reviewed some projections of the fund balances and discussed in detail the concerns of continuing with an aggressive project schedule and options for transferring Power funds to stabilize the General Fund. All agreed they had concerns and wanted to be cautious with the idea of transferring funds. Clerk Vorwaller was asked to research further the restrictions regarding transfers from enterprise funds.

The proposed budgets for all the funds except Water, Power and Sewer were briefly reviewed. Councilmember Hart commented that the proposed budgets were in line with prior years beginning numbers and can be adjusted to an approvable amount.

Councilmember Lau moved to adjourn the meeting at 6:00pm, seconded by Councilmember Goode. All in favor, motion carried.

PASSED AND APPROVED BY THE MAYOR AND CITY COUNCIL THIS 15TH DAY OF JUNE, 2016.

James R. Smith, Mayor

ATTEST:

Tausha Vorwaller, Clerk